

The Trefoil award

The **Trefoil award** recognises members for their dedication to Trefoil and appreciates those who have contributed significantly within their guilds, counties, countries, regions or at national level.

This award is available to all current members of the Trefoil Guild and is intended to recognise individuals who meet the specified criteria.

Criteria

The candidate should meet 2 or more of the following criteria:

- Demonstrate initiative and leadership qualities within The Trefoil Guild
- Show a significant level of commitment and support within Trefoil and continues to do so.
- Reflect the spirit and ethos of The Trefoil Guild through the key messages of;
 - Find friendship
 - Get active
 - Get involved
 - Give support

This award is not intended to recognise long service.

Who Can Nominate

Any Trefoil member is eligible to nominate another member by downloading and completing the nomination template.

Each nomination must be accompanied by 2 further supporting documents which could be in the form of a letter or by using the template provided.

Submission of nominations

- Nominations should be submitted to the relevant country, region or national chair for consideration.
 - for TGIFC, country or region chairs, nominations should be submitted to the national chair through the Trefoil office.
 - national guild nominations should be sent to the chair of their closest geographically located country or region.
- Please allow 4 to 6 weeks for the nomination to be considered.
- Nominations should be kept confidential
- Nominations are open to any Trefoil Guild member

Guidelines for nominations for the Trefoil award

Step 1: Download the nomination template from the Trefoil Guild website.



Step 2: Submit the completed form, along with 2 supporting documents, either letters of recommendation or by completing the template form on the website to the relevant country, region or national chair.

Step 3: The nomination will be reviewed against the criteria with members of the appropriate executive or awards panel and, if approved, will notify:

- Notify the person nominating the member for the award who will be responsible for ensuring that the award is presented to the nominee at a time and place appropriate for that member.
- Ask the Trefoil office for the award to be entered onto KEY after presentation